

Oro Loma Road Group, Inc. Annual Activity Schedule

January	Operations	Schedule rock, leaves and debris clearance from ditch lines, marker 11-15
	Board	Meet to discuss road maintenance plan
	Treasurer	Present Treasurer's Report to Board
February	Operations	Schedule or plan weed abatement along ditch lines
	Operations	Schedule rock, leaves and debris clearance from ditch lines, marker 1-15
March	Treasurer	Audit financials: ledger, contact and parcel updates, print for Board
	Secretary	Schedule Board Meeting for discussion, plan members meeting
	Operations	Schedule to trim any overhanging limbs, overgrown bushes, marker 11-15
	Operations	Schedule or plan 2 nd weed abatement along ditch lines
April	Board	Meet to approve road maintenance and repair plan
	Secretary	File Form I99N (California e-Postcard) electronically
	Secretary	File Form 990 (IRS e-Postcard) electronically
	Secretary	Send notification of Annual Membership Meeting to Members
	Operations	Check limb and bush overgrowth, entire road
	Operations	Schedule or plan 3 rd weed abatement along ditch lines, if needed
	Operations	Schedule rock, leaves and debris clearance from ditch lines, marker 1-15
June-Aug	President	Chair annual membership meeting
	Operations	Supervise maintenance and repairs from vendors
September	Operations	Schedule rock, leaves and debris clearance from ditch lines as needed
November	Operations	Schedule rock, leaves and debris clearance from ditch lines as needed
December	Operations	Schedule rock, leaves and debris clearance from ditch lines as needed